

The Hindu Society of North Carolina (HSNC)

309 Aviation Parkway, Morrisville, NC 27560 (info@hsnconline.org 919-481-2574)

A18. Grievance. Form to be Submitted by the Plaintiff)

Please fill this form to file your request to the Grievance committee (GC). Submit it to grievancecommittee@hsnconline.org. Please note that this committee will normally be involved only if the matter has been addressed by the official channels first, meaning that the complaint had been lodged with committees, BOT, BOD, other officers or a colleague board member (in case the petitioner is a board member), and you are not satisfied with the outcome. This form will let the Grievance Committee decide, if the pre-requisites have been met. You will be informed accordingly.

Your Information: Name

email address

Street Address

Telephone Number:

Please indicate, which official/ board, you have already presented your case to:

Please indicate, the reason of your appeal to this committee:

Please describe your case in brief (less than 250 words):

1. Grievance committee will do its best to resolve the issue in timely manner. Detailed hearing and investigation may take some time. The committee will like you to voluntarily hold back from filing any potential law-suit during the course of its work, which should generally not exceed 2 months. Please indicate if you are willing to wait: Yes, will wait () No, I do not agree to wait ().

2. **Oath.** For GC to conduct a fair and expedited trial, you as complainer are required to abide by certain code. Kindly note that you will (i) not contact, either by calling, visiting, or seeing on the sidelines, any member of the grievance committee and privately discuss the complaint, (ii) will not have some one else do the same on your behalf, (iii) use collegial language during deliberations, and (iv) not discuss specific details publicly or publish it in mass media: _____(sign); _____(date)

3. The GC deliberation result shall be sent to the BOT and BOD, for approval with majority votes.

4. Please submit the form by e-mail to: grievancecommittee@hsnconline.org .

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A19. Grievance. Oath by the Grievance Committee Members

All members of the Grievance Committee (GC) shall take the oath as given below before the committee proceeds with the investigation of a case under consideration.

I, as member of the Grievance Committee, pledge that I shall:

1. Not discuss or entertain calls, outside the committee meetings, about any matter related to the case under consideration by the GC
2. Tell any caller, wanting to discuss the case, that I can not discuss any aspect of the case, or listen to any statements from anybody concerning the case, outside the committee hearing
3. Advise the plaintiff and any associated with him/her, if they come in contact with me and express a wish to visit me, that he/she, or anyone on his/her behalf, could not visit me at my home or at another place to discuss any aspect of the case.

Signature of the GC Member: _____; Date: _____